

**WILKESBORO UNITED METHODIST CHURCH  
ADMINISTRATIVE COUNCIL  
November 18, 2018 – Unapproved Minutes**

The Administrative Council met this date with Chairman Mike Inscore presiding. Ed Snyder led the group in devotions followed by the group sharing in Our Vision. Ad Council minutes for September 16 25 [rescheduled due to inclement weather] and the submitted Finance Reports for September and October were approved.

**TODAY'S OFFERING:** John Groce reported offering for November 18 was \$4073.00

**FINANCE REPORT:** Wanda Sapp presented the 2019 Proposed Budget which included the proposal from SPRC Committee for an across the board 2% increase for all our employees. Note: Carolyn Price resigned the custodian position effective 10/19/18. These services will now be provided by the Watco Cleaning Services and Trustees will supervise these services. Motion for approval for the 2019 budget in the amount of \$371,640 was made by Wanda Sapp, seconded by Jenny Miller and approved by Council.

**TRUSTEES:** Ed Snyder reported that we have contracted with Watco Cleaning Services for the cleaning of our church. \$12000 is the designated amount for the year. Minor needs can be decided as they occur. Some may be taken care of by church members or Watco. Others may have to be taken care of by outside services depending on what the problem might be. A cleaning fee is included in wedding agreements. Cubic will be starting on the inside repairs for our church in the near future. Ed has talked with Bill Mastin who owns the building in the lower part of the church property and advised him that his offer to purchase 5 one hundredths of an acre has been declined. The trees of concern joining Mr. Mastin's property have been cut.

**OTHER REPORTS:** Donnie Thornton reported the youth realized \$2000 from the yard sale and again expressed appreciation for the support and participation of our church. These funds will go toward the Summer Mission Trip which will not be to John's Island but will be at St. Simon's Island in Georgia. The youth are working hard. They fed the Wilkes Central football team and provided services in the cleaning of yards in the community. The youth are planning to attend the conference concert in Gatlinburg on November 27, 28, and 29th. Robert Rizoti reminded us of the Food Drive now in progress. This is a project supported by the WUMC Methodist Men. Bins are in the Heritage Room outside the sanctuary and in the Education Building outside Regina's office. 2000 pounds of food were donated last year and our men match donations. Jenny Miller reported for the Keenagers that they will not be sending packages to our military this year. We only have one serving overseas. Instead they will ask that the children make cards and letters and that all send greetings.

**PASTOR'S REPORT:** Karen reminded us that Advent Season is upon us and asked that all who could come to the church next Sunday at 2:00 pm to help decorate our church for the season. She continues work on the idea of a Summer Literacy Program for 26 children to be held in our church and to be supported by the Duke Endowment. She has learned that the schools also have such a program and of course does not want to be in competition with these. Karen is working on a grant request to cover cost for such a program. Karen briefed us on the fact that we now have a 50 member Cub Scout Pack meeting in our church. Christie Campbell is the dynamic leader of this troop and there are plans for a Badge ceremony on December 3rd for which an amount of \$800 is needed. Hopefully, there can be some donations from groups or individuals in our church. Karen expressed interest in Leadership training for our Committee Chairman and feels this will be beneficial in reaching Our Vision.

**MISSIONS:** Kay Hayes reminded us of the upcoming Rise Against Hunger meal packaging event February 24, 2019. Also, monetary support is needed for this project. In other business Kay reminded us of the need to repay money borrowed from the McEntire Fund, which according to Ray Rich, amounts to approximately \$25000. Wanda Sapp indicated that Finance would take another look at this and will put this in the budget. There is some money in the Building Fund that can be used for this.

Mike asked that our meeting be closed with prayer by our pastor.

Respectfully submitted by: Pat M. Day, recording secretary

**ATTENDEES:** Cindy Winslow, Mary Jane Rich, John Groce, Robert Rizoti, Ed Snyder, Gilbert Cox, John Patton, Donna Atwell, Ray Rich, Carol Patton, Jan Taylor, Jenny Miller, Arnold Lakey, Kay Hayes, Wanda Sapp, Donnie Thornton, Angela Thornton, Antha Reid, Laura Davenport, Caroline Randolph, Karen Roberts, Mike Inscore, Derrick Smithey, Gretchen Barelski, Pat Day

**ITEMS REQUIRING A VOTE**

**1. FINANCE COMMITTEE:** Attached is the 2019 Proposed Budget for review and vote.

**CONSENT AGENDA** – A vote will be taken without any discussion regarding the Consent Agenda items below.

**ADMINISTRATIVE COUNCIL:** September 25, 2018 Ad Council minutes is attached.

**FINANCE COMMITTEE:** October 2018 Treasurer Report is attached for informational purposes only.

**STAFF-PARISH RELATIONS COMMITTEE:** Carolyn Price, Custodian, resigned her position as of October 19, 2018. At present time, Watco Cleaning Service, of North Wilkesboro, is cleaning for us on Tuesdays and Fridays and started on November 9, 2018.

**YOUTH:** Want to thank everyone for their support of the yard sale [11/03] which raised about \$2000. We will be going to Gatlinburg to Extreme Winter Conference December 27 – 29. We will have a Christmas party, date to be determined.