

Wilkesboro United Methodist Church

ADMINISTRATIVE COUNCIL

January 20, 2019 – Unapproved Minutes

The Administrative Council met this date with Chairman Mike Inscore presiding and with Angila Thornton leading the group in devotions which was followed by the group sharing in Our Vision.

CONSENT AGENDA: Items of November 18 Council Minutes and the December Treasurer Reports met with approval with John Groce making the motion.

TODAY'S OFFERING: Was given by John Groce in the amount of \$5456.00.

FINANCE REPORT: Report showing income and expenditures for December was presented by Wanda Sapp. This report also indicated end of year 2018 with expenditures being less than money in hand. Projected budget for last year was in amount of \$384,050. Wanda also presented budget for 2019 in the proposed amount of \$371,640. Proposal was approved. Reports are available within "Church Business" online or in sanctuary narthex.

TRUSTEES REPORT: Ed Snyder advised that Watco continues to do a good job with the cleaning of our facilities. The floors in the Ecclesia class have recently been stripped and waxed for a small fee. Fellowship Hall will be done shortly. Derek Smithey, Hal Wilson, and Keith Reeves are volunteers for small jobs in the church requiring attention. Cubic will soon go over estimates for major repairs and plans will be made as to how to proceed.

OTHER REPORTS: Wanda Sapp made motion that we pay an amount of \$5000 to the McEntire fund, a recommendation from the Finance Committee, toward paying the \$25,000 we borrowed earlier for HVAC systems that had to be replaced. An adjustment to the General Fund will need be made. Motion was approved. Kay Hayes expressed appreciation and explained this fund was an amount of \$100,000 given to WUMC by her parents with understanding that we could use the interest for the upkeep of the church. The principle could be borrowed from but that amount would need to be replaced.

Kay Hayes expressed appreciation to the church for their reaching the financial goal of \$6,800 for the ministry of Rise Against Hunger and reminded us of the need to help package 20,000 meals our Fellowship Hall on February 24.

Angila Thornton reported that from their Youth trip to Gatlinburg in December they were part of the Holt Ministry that tries to meet the needs of babies left on door steps and from this event our youth voluntarily asked to become a sponsor and are adopting the responsibility of an orphaned 2 year old at the cost of \$34 per month and they are responsible for securing this money and are managing this agreement.

SENIOR PASTOR: Pastor Karen updated us on the Summer Literacy Program. All requests for grants are in and we are waiting to hear from the Duke Endowment committee. Karen thinks she has someone to direct this program and hopes for volunteers from our congregation who might listen to children read in the afternoon or might donate 30 minutes per week to assist. Karen, along with the pastors of the Lutheran Church, the pastor of the Episcopal church and the pastor of First Baptist Church in NW are working on ideas for uniting the community, with one of those ideas being transitional housing-we have so many homeless people. Karen reminded us of Pancake Day and reminded us of this opportunity to mingle with those in our community. Hal Wilson reminded us that 788 people came through last year and it was a Pancake Day that interested his family in WUMC. With that in mind we need to be alert as to how this day may speak to others. If you feel you can work that day, please sign up. Leadership Vision Day is set for Feb 2nd in the Ecclesia Class from 9:00-12:00. There is to be a Denominational Conference. General Conference of The United Methodist Church meets every 4 years and sets policy for our doctrine. Of concern is the inclusiveness of our language as it pertains to homosexuality and this topic has been of concern for several years. Decisions have to be made. The Council of Bishops has 3 proposals. The Judiciary Committee has 68 petitions and Karen feels we need informational sessions.

Question was asked referring to the scouting need of \$800 for badges and Karen advised the need had been met. Angila Thornton indicated if they wished to do so, at the time of the Youth Yard Sale, everything could be left in place and the scouts could follow through with their own yard sale the following Saturday and then be responsible for cleanup. Meeting was dismissed with prayer by our pastor.

Respectfully submitted by: Pat M. Day, recording secretary

ATTENDEES: Karen Roberts, Mike Inscore, Gretchen Barelski, John Patton, Carol Patton, Jan Taylor, Jenny Miller, Caroline Randolph, Laura Davenport, John Groce, Art Groce, Robert Rizoti, Gilbert Cox, Ray Rich, Kay Hayes, Arnold Lakey, Angila Thornton, Hal Wilson, Ed Snyder, Pat Day, Mike Roope

CONSENT AGENDA – A vote was taken without any discussion regarding the Consent Agenda items below.

ADMINISTRATIVE COUNCIL: November 18, 2018 Ad Council minutes is attached.

FINANCE COMMITTEE: December 2018 Treasurer Reports are attached for informational purposes only.

PARSONAGE COMMITTEE: No report per Caroline Randolph, chair.

Wilkesboro United Methodist Church
Financial Report - General Fund
as of December 31, 2018

| Cash Position | Jan 2018 | Feb 2018 | Mar 2018 | Apr 2018 | May 2018 | Jun 2018 |
|-----------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Opening Balance | \$ 94,210 | \$ 103,182 | \$ 103,706 | \$ 94,619 | \$ 88,110 | \$ 87,006 |
| Receipts | \$ 37,705 | \$ 24,736 | \$ 24,188 | \$ 32,312 | \$ 29,792 | \$ 32,388 |
| Expenses | \$ (28,452) | \$ (24,736) | \$ (33,274) | \$ (38,174) | \$ (30,601) | \$ (27,036) |
| Non-Cash Transactions | \$ (281) | \$ 524 | \$ (1) | \$ (647) | \$ (295) | \$ (145) |
| Balance | \$ 103,182 | \$ 103,706 | \$ 94,619 | \$ 88,110 | \$ 87,006 | \$ 92,213 |

| Cash Position | Jul 2018 | Aug 2018 | Sept 2018 | Oct 2018 | Nov 2018 | Dec 2018 |
|-----------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Opening Balance | \$ 92,213 | \$ 94,092 | \$ 94,733 | \$ 97,537 | \$ 100,290 | \$ 97,028 |
| Receipts | \$ 32,742 | \$ 27,278 | \$ 26,094 | \$ 33,609 | \$ 21,491 | \$ 38,071 |
| Expenses | \$ (32,225) | \$ (26,526) | \$ (23,187) | \$ (30,833) | \$ (24,453) | \$ (33,779) |
| Non-Cash Transactions | \$ 1,362 | \$ (111) | \$ (103) | \$ (23) | \$ (300) | \$ 994 |
| Balance | \$ 94,092 | \$ 94,733 | \$ 97,537 | \$ 100,290 | \$ 97,028 | \$ 102,314 |

| Receipts | Budget | Prior | Current | Total | of Budget | Expected |
|------------------------|-------------------|--------------------|----------------------|-------------------|------------------------------------|-------------|
| | | | | | | % of |
| Offerings | \$ 384,050 | \$ 322,135 | \$ 38,071 | \$ 360,206 | | |
| Rental Fees | | \$ 200 | | \$ 200 | | |
| Expense Reimbursements | | \$ - | | | | |
| Other Receipts | | \$ - | | | | |
| Total Receipts | \$ 384,050 | \$ 322,335 | \$ 38,071 | \$ 360,406 | 94% | 100% |
| Expenses | Budget | Prior Month | Current Month | Total | Balance remaining in Budget | |
| Discipleship | \$ 18,000 | \$ 6,637 | \$ 219 | \$ 6,856 | \$ 11,144 | 38% |
| Evangelism/Witness | \$ 4,000 | \$ 1,690 | \$ 366 | \$ 2,056 | \$ 1,944 | 51% |
| Missions | \$ 16,000 | \$ 11,450 | \$ 4,000 | \$ 15,450 | \$ 550 | 97% |
| Worship | \$ 4,100 | \$ 1,236 | \$ 1,325 | \$ 2,561 | \$ 1,539 | 62% |
| District/Outreach | \$ 41,685 | \$ 38,211 | \$ 3,461 | \$ 41,672 | \$ 13 | 100% |
| Staff-Parish Relations | \$ 202,765 | \$ 168,047 | \$ 18,200 | \$ 186,247 | \$ 16,518 | 92% |
| Trustees | \$ 91,500 | \$ 85,309 | \$ 4,949 | \$ 90,258 | \$ 1,242 | 99% |
| Finance | \$ 6,000 | \$ 6,917 | \$ 1,259 | \$ 8,249 | \$ (2,249) | 137% |
| Total Expenses | \$ 384,050 | \$ 319,497 | \$ 33,779 | \$ 353,349 | \$ 30,701 | 92% |

Wilkesboro United Methodist Church
Financial Report - Donor Designated Funds
as of December 31, 2018

| Cash Activity | Jan 2018 | Feb 2018 | Mar 2018 | Apr 2018 | May 2018 | Jun 2018 |
|-----------------|------------|------------|-------------|-------------|------------|------------|
| Opening Balance | \$ 57,017 | \$ 63,446 | \$ 60,429 | \$ 59,785 | \$ 57,615 | \$ 54,962 |
| Receipts | \$ 11,200 | \$ 4,908 | \$ 13,930 | \$ 9,106 | \$ 1,395 | \$ 1,406 |
| Expenses | \$ (4,773) | \$ (7,926) | \$ (14,573) | \$ (11,275) | \$ (4,048) | \$ (5,704) |
| Other Receipts | \$ 2 | \$ 1 | \$ (1) | \$ (1) | | \$ 3 |
| Balance | \$ 63,446 | \$ 60,429 | \$ 59,785 | \$ 57,615 | \$ 54,962 | \$ 50,667 |

| Cash Activity | Jul 2018 | Aug 2018 | Sept 2018 | Oct 2018 | Nov 2018 | Dec 2018 |
|-----------------|------------|------------|------------|------------|------------|------------|
| Opening Balance | \$ 50,667 | \$ 49,063 | \$ 49,841 | \$ 48,447 | \$ 48,166 | \$ 49,222 |
| Receipts | \$ 304 | \$ 2,827 | \$ 4,243 | \$ 2,708 | \$ 2,756 | \$ 11,997 |
| Expenses | \$ (1,908) | \$ (2,049) | \$ (5,637) | \$ (2,989) | \$ (2,045) | \$ (2,995) |
| Other Receipts | | | | | \$ 345 | \$ 142 |
| Balance | \$ 49,063 | \$ 49,841 | \$ 48,447 | \$ 48,166 | \$ 49,222 | \$ 58,366 |

| Donor Designated Fund | Beginning | Receipts | Expenses | Ending |
|------------------------------------|------------------|------------------|-----------------|------------------|
| Bereavement Fund | \$ 164 | | | \$ 164 |
| Flower Fund | \$ 434 | \$ 122 | \$ 562 | \$ (6) |
| Hand-In-Hand | \$ 6,242 | \$ 5,160 | \$ 1,990 | \$ 9,412 |
| Handbell/Choir | \$ 6,163 | \$ 200 | | \$ 6,363 |
| Home Missions | \$ 3,382 | | \$ 325 | \$ 3,057 |
| Missions/Outreach Activities | \$ 8,261 | \$ 1,925 | | \$ 10,186 |
| Parsonage Repair | \$ 3,446 | | | \$ 3,446 |
| Youth/Youth Missions | \$ 8,257 | | | \$ 8,257 |
| Youth Blanket | \$ - | | | \$ - |
| Building Fund | \$ 9,541 | \$ 3,200 | | \$ 12,741 |
| Kitchen Equipment Replacement Fund | \$ 2,134 | | | \$ 2,134 |
| Endowment Distributions | \$ - | | | \$ - |
| Education Scholarships | \$ 195 | | | \$ 195 |
| Growth of Membership Fund | \$ 498 | | | \$ 498 |
| Emmaus Reunion Group | \$ 441 | | | \$ 441 |
| Pass Through | \$ (282) | \$ 1,390 | | \$ 1,108 |
| Sales Tax | \$ 1 | | \$ 118 | \$ (117) |
| Total | \$ 48,877 | \$ 11,997 | \$ 2,995 | \$ 57,879 |