

# Wilkesboro United Methodist Church

## ADMINISTRATIVE COUNCIL

March 18, 2018 – Unapproved Minutes

The Administrative Council met this date with Chairman Mike Inscore presiding. Mike led the devotions and this was followed by the group sharing in OUR VISION. Items on the Consent Agenda (noted at the end of these minutes) were approved with motion being made by Robert Rizoti and Kay Hayes with a second. All reports are attached or available on the church website via the “Church Business” section of the “Newsletter” page.

TODAY’S OFFERING was given by John Henry Groce. This was in amount of \$3860. Love Offering for Carolyn Price was \$1,529.18 and will be open until Friday, March 23.

TRUSTEE’S report was given by Ed Snyder. \*Recommended updates for the doors in the parsonage have been taken care of. Other updates are under consideration. \*The Trustees are evaluating the sound system in our sanctuary. The system we have is getting old. The microphones for the pulpit and the three for the choir do not work. The control rack outside the choir room had been turned off. Much of the controls in the back of the church are not working properly. Much of the wiring needs to be replaced. Estimated cost for Parker Productions to do the work would be \$13,502.63. Deposit required would be 60% or \$8100. Parker did the work for our original system and they are used by most churches in our vicinity. The control panel would be digital and would be set for the 9:00 service and another for the 11:00 service and could not be changed by amateurs. Three microphones will be [up]graded for the choir. \*Security: Ed Snyder indicated he had met with Jason Delhart (Wilkesboro PD) to discuss security concerns for our church. It was recommended that Ed meet with him again and bring back information for deliberation and at that time discuss cost, salaries, etc. This issue needs a lot of consideration and it is recommended that each group in the church give thought as to how we might make our church safer.

UMW: Gretchen Barelski reminded group of the UMW’s fundraiser of Mrs.Pumpkins chicken pies (orders being taken now) and of the Easter Egg Hunt this Saturday March 24. All invited to be a part of the fun.

MISSIONS: Kay Hayes expressed her appreciation for the wonderful participation for the Sunday afternoon [2/18] for Rise Against Hunger. 75 people participated and this included all ages. Financial support is needed for the HONDURAS Mission trip scheduled to begin on May 14. On Friday, April 13, Bar-B-Q sandwiches with chips and drink will be available at Robert’s Grocery for \$3.00 each. On April 22, Bar-B-Q plates will be available after the 9:00 service and after the 11:00 service here in our Fellowship Hall. Proceeds will go to the Honduras Mission trip. \$883 was raised from the Chili Cook Off and Dessert sale [March 14].

UMM: Robert Rizoti reminded group that the Methodist Men would be providing breakfast following the Sunrise Service. This will be in our Fellowship Hall. All are invited. The Sunrise Service will be combined with the Episcopal Church and hopefully others [and held at the Community Commons on Main Street, Wilkesboro]. Robert reminded us that their Golf Tournament is scheduled for June 7. Cost for sponsoring a hole is \$100 and this can be to honor someone if you wish. The tournament this year is to honor Joe McMillan. Monies from this activity provides for 95% of what these men do for our church and others.

PASTOR REPORT: Pastor Karen expressed her gratefulness for the work going on in our church and for the blessings of new energy. New ministries are in the making. She led the group in prayer and the meeting was dismissed by Chairman Inscore.

Respectfully submitted by: Pat M. Day, recording secretary

ATTENDEES: Karen Roberts, Mike Inscore, John Patton, Carol Patton, Gretchen Barelski ,Wanda Sapp, Caroline Randolph, Antha Reid, Chuck Byers, Robert Rizoti, John Groce, Cindy Winslow, Jeff Atwell, Gilbert Cox, Arnold Lakey, Joe McMillan, Kay Hayes, Ed Snyder, Pat Day

### **ADMINISTRATIVE COUNCIL – March 18, 2018**

**CONSENT AGENDA**—A vote will be taken without any discussion regarding the Consent Agenda items below.

**ADMINISTRATIVE COUNCIL:** December 17, 2017 Ad Council minutes is attached.

**FINANCE COMMITTEE:** February 2018 Treasurer Reports are attached for informational purposes only.

**PARSONAGE COMMITTEE:** No vote required. The following work identified on the Home Inspection June 14, 2016, required by the United Methodist Conference prior to the arrival of our new pastor Karen Roberts, is almost complete. Many thanks to Derwin Kilby, Jerry Kilby and Keith Reid for working on many of these projects.

Twenty-three problems were identified and have been fixed. Most recently Vannoy and Lankford worked on some bathroom issues, Campbell Roofing checked roof and Shew Electric completed some electrical problems. We have not received their bills to date.

One final job has been the purchase of two doors - one back door leading from backyard into laundry room and second door for basement plus deadbolt for front door. Doors have been ordered from Johnson Limited with assistance from Mike Cooper. The doors will cost approximately \$1,491.72 plus additional money for installation. To date a down payment of \$789.50 has been paid.

Our thanks too to Pastor Karen and Pastor Tim. They have been most cooperative as we have had workers coming and going in their home.

Caroline Randolph, Chairperson Parsonage

**ITEMS REQUIRING A VOTE—N/A**

**Wilkesboro United Methodist Church**  
**Financial Report - Donor Designated Funds**  
as of March 31, 2018

Cash Activity	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	Jun 2018
Opening Balance	\$ 57,017	\$ 63,446	\$ 60,429			
Receipts	\$ 11,200	\$ 4,908	\$ 13,930			
Expenses	\$ (4,773)	\$ (7,926)	\$ (14,573)			
Other Receipts	\$ 2	\$ 1	\$ (1)			
Balance	\$ 63,446	\$ 60,429	\$ 59,785	\$ -	\$ -	\$ -

Cash Activity	Jul 2018	Aug 2018	Sept 2018	Oct 2018	Nov 2018	Dec 2018
Opening Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Receipts						
Expenses						
Other Receipts						
Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Donor Designated Fund	Beginning	Receipts	Expenses	Ending
Altar Church/Kneeler Fund	\$ -			\$ -
Bereavement Fund	\$ 164			\$ 164
Flower Fund	\$ 248	\$ 392	\$ 77	\$ 563
Hand-In-Hand	\$ 5,254	\$ 60		\$ 5,314
Handbell/Choir	\$ 8,534	\$ 250	\$ 1,150	\$ 7,634
Hearts for Love Tree	\$ -			\$ -
Home Missions	\$ 5,913	\$ 623	\$ 325	\$ 6,211
Missions/Outreach Activities	\$ 13,492	\$ 8,925	\$ 10,000	\$ 12,417
Parsonage Repair	\$ 3,844		\$ 152	\$ 3,692
Playground	\$ -			\$ -
Youth/Youth Missions	\$ 6,765			\$ 6,765
Youth Blanket	\$ -			\$ -
Building Fund	\$ 12,741	\$ 1,000		\$ 13,741
Kitchen Equipment Replacement Fund	\$ 2,109			\$ 2,109
Praise Team Equipment Fund	\$ -			\$ -
Endowment Distributions	\$ -			\$ -
Capital Improvements	\$ -			\$ -
Education Scholarships	\$ 195			\$ 195
General Endowment	\$ -			\$ -
Growth of Membership Fund	\$ 498			\$ 498
Home Missions	\$ -			\$ -
Missions Beyond the Church	\$ -			\$ -
Emmaus Reunion Group	\$ 441			\$ 441
Pass Through	\$ 301	\$ 2,680	\$ 2,855	\$ 126
Sales Tax	\$ (71)		\$ 15	\$ (86)
<b>Total</b>	<b>\$ 60,428</b>	<b>\$ 13,930</b>	<b>\$ 14,573</b>	<b>\$ 59,785</b>

**Wilkesboro United Methodist Church**  
**Financial Report - General Fund**  
as of March 31, 2018

Cash Position	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	Jun 2018
Opening Balance	\$ 94,210	\$ 103,182	\$ 94,620		\$ -	\$ -
Receipts	\$ 37,705	\$ 24,188	\$ 24,188			
Expenses	\$ (28,452)	\$ (33,274)	\$ (33,274)			
Non-Cash Transactions	\$ (281)	\$ 524	\$ 1,095			
Balance	\$ 103,182	\$ 94,620	\$ 86,629	\$ -	\$ -	\$ -

Cash Position	Jul 2018	Aug 2018	Sept 2018	Oct 2018	Nov 2018	Dec 2018
Opening Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Receipts						
Expenses						
Non-Cash Transactions						
Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Receipts	Budget	Prior	Current	Total	of Budget	Expected % of
Offerings	\$ 384,050	\$ 62,441	\$ 24,188	\$ 86,629		
Rental Fees		\$ -	\$ -			
Expense Reimbursements		\$ -	\$ -			
Other Receipts		\$ -				
<b>Total Receipts</b>	<b>\$ 384,050</b>	<b>\$ 62,441</b>	<b>\$ 24,188</b>	<b>\$ 86,629</b>	<b>23%</b>	<b>25%</b>

Expenses	Budget	Prior Month YTD	Current Month	Total	Balance remaining in Budget		
Discipleship	\$ 18,000	\$ 665	\$ 419	\$ 1,084	\$ 16,916	6%	6%
Evangelism/Witness	\$ 4,000	\$ 141	\$ 16	\$ 157	\$ 3,843	4%	6%
Missions	\$ 16,000	\$ 3,900	\$ 5,000	\$ 8,900	\$ 12,100	56%	6%
Worship	\$ 4,100	\$ 58	\$ -	\$ 58	\$ 4,042	1%	6%
District/Outreach	\$ 41,685	\$ 2,639	\$ 7,782	\$ 10,421	\$ 31,264	25%	6%
Staff-Parish Relations	\$ 202,765	\$ 30,223	\$ 14,589	\$ 44,812	\$ 157,953	22%	6%
Trustees	\$ 91,500	\$ 13,843	\$ 5,386	\$ 19,229	\$ 72,271	21%	6%
Finance	\$ 6,000	\$ 1,719	\$ 82	\$ 1,801	\$ 4,199	30%	6%
<b>Total Expenses</b>	<b>\$ 384,050</b>	<b>\$ 53,188</b>	<b>\$ 33,274</b>	<b>\$ 86,462</b>	<b>\$ 302,588</b>	<b>23%</b>	<b>100%</b>